

**Agenda 6th December 2021**  
**4.30pm**  
**Te Ara Koropiko West Spreydon School**  
**147 Lyttelton street**  
**Agenda**

**Karakia**  
**Whakawhanaungatanga/glimpses of the vision** **15 minutes**

**Apologies -**

**Minutes of the meeting held on 1st November 2021 via Zoom**  
**Approved: unanimous by email**

**Minutes of the In Committee Meeting 1st November 2021**

**Matters Arising from the minutes/Action Points:** **10 mins**  
All action points completed

**Presentation of End of Year Data** **45mins**  
NOTE: Guiding Questions for Internal evaluation good practice is in pre reading for reference.

**Marriene's Principal Report** **10 mins**  
• As read, take questions

**Environment / Property** **10 mins**  
• Pool  
• Hall

**Finance** **15 mins**  
October accounts

**Health and Safety Report** **10 mins**  
As read questions taken.

**Policy** **10 mins**  
Role of the presiding member - Jodi

**Communication in/out** **10 mins**  
Parent letter x 2

**In Committee** **15 mins**

**Self review survey will be sent via email - please complete!**  
**Karakia**